



SIX NATIONS PUBLIC LIBRARY, Est. 1968

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BOARD MEETING MINUTES

September 14, October 19, November 23, December 14, 2009

A Board meeting of the Six Nations Public Library was held on **Monday, September 14, 2009** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Helen Hill Susan Hill Donald Lynch Ron Monture Sabrina Saunders
REGRETS: Shirley Bomberry Chris Martin Leona Moses
RECORDER: Sabrina Saunders

SNPL#1 – 9/14/09

Moved by Ron Monture and seconded by Helen Hill to accept the agenda. CARRIED.

SNPL#2 – 9/14/09

Moved by Susan Hill and seconded by Helen Hill to accept the Minutes of June 22, 2009 as amended. CARRIED

SNPL#3 – 9/14/09

Moved by Helen Hill and seconded by Ron Monture to accept the Committee reports as Information. CARRIED

SNPL#4 – 9/14/09

Moved by Ron Monture and seconded by George Beaver to Accept the Audit as Presented. CARRIED

SNPL#5 – 9/14/09

Moved by Helen Hill and seconded by George Beaver to accept the Business Arising from the minutes as Information. CARRIED

SNPL#6 – 9/14/09

Moved by George Beaver and seconded by Susan Hill to co-sponsor movie showings with the Success Coordinator at various schools at Six Nations according to the regulations of the AFC license. CARRIED Second Reading Waived

SNPL#7 – 9/14/09

Moved by Susan Hill and seconded by Ron Monture that: Trustees may take leave for Personal Reasons for up to six (6) months. At the conclusion of that time, Trustees may request an additional six (6) months to be approved by the Board. If additional time is required beyond one (1) year, the Trustee shall resign from the Board with welcome to reapply. Application for leave may be presented orally or by written request to the Chair. The Trustee on leave will not be counted in Quorum requirements. If several Trustees are on leave simultaneously, and the required membership is not met, a call for temporary Trustees will be made to meet the requirements of membership and regular business. Requests for leave will be effective at the next regularly scheduled Board Meeting. CARRIED Second Reading Waived

SNPL#8 – 9/14/09

Moved by George Beaver and seconded by Helen Hill to accept the request for Trustee Leave of Absence by Leona Moses. CARRIED Second Reading Waived

SNPL#9 – 9/14/09

Moved by Ron Monture and seconded by Susan Hill to accept the Correspondence as Information. CARRIED

SNPL#10 – 9/14/09

Moved by Susan Hill seconded by Helen Hill to accept the Chair's Report as Information. CARRIED

SNPL#11 – 9/14/09

Moved by Helen Hill seconded by George Beaver to accept the Vice Chair's Report as Information. CARRIED

SNPL#12 – 9/14/09

Moved by Susan Hill seconded by Ron Monture to accept the Annual Survey and Audit for final submission to the Ministry of Culture. CARRIED Second Reading Waived

SNPL#13 – 9/14/09

Moved by George Beaver and seconded by Ron Monture to accept the Director's Report including Financial Report as Information. CARRIED

SNPL#14 – 9/14/09

Moved by Helen Hill and seconded by Ron Monture to have the Chair and Director do a final read and approval of the MOU with Six Nations Council for accepting donations and funds transfer to SNPL on behalf of the Board. CARRIED Second Reading Waived

SNPL#15 – 9/14/09

Moved by Susan Hill and seconded by Helen Hill that the Board is authorized to solicit and accept personal contributions from community members towards the major Capital Campaign. CARRIED Second Reading Waived

SNPL#16 – 9/14/09

Moved by George Beaver and seconded by Susan Hill to adjourn. CARRIED

A Board meeting of the Six Nations Public Library was held on **Monday, October 19, 2009** at the Six Nations Public Library Board Room at 4:30 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch Chris Martin Ron Monture
Sabrina Saunders
LEAVE: Leona Moses [9-09 – 3-10]
REGRETS: N/A
RECORDER: Sabrina Saunders

SNPL#1 – 10/19/09

Moved by Helen Hill and seconded by Susan Hill to accept the amended agenda. CARRIED.

SNPL#2 – 10/19/09

Moved by Ron Monture and seconded by George Beaver to accept the Minutes of September 14, 2009. CARRIED

SNPL#3 – 10/19/09

Moved by Shirley Bomberry and seconded by Chris Martin to accept the Committee Reports as Information. CARRIED

SNPL#4 – 10/19/09

Moved by Helen Hill and seconded by Ron Monture to create a Policy Review Committee to review and overhaul the Policy and Procedures document; to create and maintain a Disability Plan; and present these Policies and Procedures to the Board for approval. This committee will consist of Sabrina Saunders, Susan Hill and Shirley Bomberry. CARRIED

SNPL#5 – 10/19/09

Moved by Ron Monture and seconded by George Beaver to accept the Needs Assessment for release to Six Nations Council, MMMC Architects Inc, and public distribution. CARRIED Second Reading Waived

SNPL#6 – 10/19/09

Moved by Helen Hill and seconded by Susan Hill to accept the Business Arising from the minutes as Information. CARRIED

SNPL#7 – 10/19/09

Moved by Helen Hill and seconded by Shirley Bomberry to accept the Correspondence as Information. CARRIED

SNPL#8 – 10/19/09

Moved by Susan Hill seconded by Chris Martin to accept the Chair's Report as Information. CARRIED

SNPL#9 – 10/19/09

Moved by Helen Hill seconded by Chris Martin to accept the Vice Chair's Report as Information. CARRIED

SNPL#10 – 10/19/09

Moved by Ron Monture and seconded by Shirley Bomberry to accept the Director's Report including Financial Report as Information. CARRIED

SNPL#11 – 10/19/09

Moved by Shirley Bomberry and seconded by Ron Monture to hire Ricky Johnson Hill starting in January when his current position expired. Contract is not to exceed this fiscal year with a maximum of 10 hours per week. CARRIED Second Reading Waived

SNPL#12 – 10/19/09

Moved by Chris Martin and seconded by George Beaver to post for a new Clerk position (10-20 hours) with the Hiring Committee responsible for the hiring process. CARRIED Second Reading Waived

SNPL#13 – 10/19/09

Moved by Helen Hill and seconded by Shirley Bomberry to reallocate unused funds and those presented for additional staffing purposes. CARRIED Second Reading Waived

SNPL#14 – 10/19/09

Moved by Chris Martin and seconded by Shirley Bomberry to purchase a new Voice Over IP (VOIP) phone system as estimated. CARRIED
Second Reading Waived

SNPL#15 – 10/19/09

Moved by Shirley Bomberry and seconded by Ron Monture to adjourn. CARRIED

A Board meeting of the Six Nations Public Library was held on **Monday, November 23, 2009** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch Ron Monture Sabrina Saunders
LEAVE: Leona Moses [9-09 – 3-10]
REGRETS: Chris Martin
RECORDER: Sabrina Saunders

SNPL#1 – 11/23/09

Moved by Ron Monture and seconded by Helen Hill to accept the amended agenda. CARRIED.

SNPL#2 – 11/23/09

Moved by Susan Hill and seconded by Shirley Bomberry to accept the Minutes of October 19, 2009 as amended. CARRIED

SNPL#3 – 11/23/09

Moved by Helen Hill and seconded by Ron Monture to accept the Committee Reports as Information. CARRIED

SNPL#4 – 11/23/09

Moved by Shirley Bomberry and seconded by George Beaver that the Director's title be amended to CEO/Director of Library Services and be reflected in all appropriate Library administration and employment documents. CARRIED

SNPL#5 – 11/23/09

Moved by Helen Hill and seconded by George Beaver to accept the Business Arising from the minutes as Information. CARRIED

SNPL#6 – 11/23/09

Moved by George Beaver and seconded by Susan Hill to accept the Correspondence as Information. CARRIED

SNPL#7 – 11/23/09

Moved by Helen Hill seconded by Ron Monture to accept the Chair's Report as Information. CARRIED

SNPL#8 – 11/23/09

Moved by Shirley Bomberry seconded by George Beaver to accept the Vice Chair's Report as Information. CARRIED

SNPL#9 – 11/23/09

Moved by Ron Monture and seconded by George Beaver to contract a Network Management System to reconfigure and maintain the SNPL network. This contract will include transition and will not exceed one year in duration with transition and reconfiguration costs not to exceed \$10,000. CARRIED Second Reading Waived

SNPL#10 – 11/23/09

Moved by Susan Hill and seconded by Helen Hill to accept the Director's Report including Financial Report as Information. CARRIED

SNPL#11 – 11/23/09

Moved by Shirley Bomberry and seconded by George Beaver to accept the proposed 2010-2011 Budget as presented and to submit the budget to Six Nations Council as part of the request for \$150,000 of annual funding. CARRIED Second Reading Waived

SNPL#12 – 11/23/09

Moved by Helen Hill and seconded by Ron Monture to change the titles of the Jr. Library Assistant positions to Page. CARRIED

SNPL#13 – 11/23/09

Moved by George Beaver and seconded by Helen Hill to adjourn. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Monday, December 14, 2009** at the Six Nations Public Library Board Room at 4:30 pm. This meeting was scheduled early due to a conflict with the Election Code Committee. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Donald Lynch Chris Martin Ron Monture Leona Moses
Sabrina Saunders
REGRETS: Susan Hill
RECORDER: Sabrina Saunders

SNPL#1 – 12/14/09

Moved by Ron Monture and seconded by Leona Moses to accept the agenda. CARRIED.

SNPL#2 – 12/14/09

Moved by Helen Hill and seconded by Shirley Bomberry to accept the Minutes of November 23, 2009 as amended. CARRIED

SNPL#3 – 12/14/09

Moved by Helen Hill and seconded by Ron Monture to accept the Committee Reports as Information. CARRIED

SNPL#4 – 12/14/09

Moved by Helen Hill and seconded by Ron Monture to accept the Business Arising from the minutes as Information. CARRIED

SNPL#5 – 12/14/09

Moved by Shirley Bomberry and seconded by George Beaver to accept the Correspondence as Information. CARRIED

SNPL#6 – 12/14/09

Moved by George Beaver seconded by Leona Moses to accept the Chair's Report as Information. CARRIED

SNPL#7 – 12/14/09

Moved by Chris Martin seconded by Leona Moses to accept the Vice Chair's Report as Information. CARRIED

SNPL#8 – 12/14/09

Moved by Shirley Bomberry and seconded by Chris Martin to accept the Director's Report including Financial Report as Information. CARRIED

SNPL#9 – 12/14/09

Moved by Helen Hill and seconded by Ron Monture to adjourn. CARRIED