



SIX NATIONS PUBLIC LIBRARY, Est. 1968

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2011 BOARD MEETING RESOLUTIONS

January 24, February 28, March 28, April 18, May 16

NO PHONE OR E-MAIL POLLS OCCURRED

A Board Meeting of the Six Nations Public Library was held on **Monday, May 16, 2011** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch
Ron Monture Sabrina Saunders

GUESTS: N/A

ABSENT: Mark Hill

REGRETS: Leona Moses

RECORDER: Sabrina Saunders

SNPL#1 – 5-16-11

Moved by Shirley Bomberry and seconded by Susan Hill to accept the agenda. CARRIED.

SNPL#2 – 5-16-11

Moved by Helen Hill and seconded by Ron Monture to accept the Minutes of April 18, 2011 with amendments. CARRIED

SNPL#3 – 5-16-11

Moved by Ron Monture and seconded by Helen Hill to accept Phase 2 Policy Documents as a Working Document. CARRIED

SNPL#4 – 5-16-11

Moved by George Beaver and seconded by Shirley Bomberry to accept the Committee Reports as Information. CARRIED

SNPL#5 – 5-16-11

Moved by Helen Hill seconded by Ron Monture to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 5-16-11

Moved by Ron Monture seconded by Helen Hill to accept the Correspondence as Information. CARRIED

SNPL#7 – 5-16-11

Moved by Shirley Bomberry seconded by Helen Hill to accept the Chair's Report as Information. CARRIED

SNPL#8 – 5-16-11

Moved by George Beaver and seconded by Shirley Bomberry to accept the Director's and Finance Reports as Information. CARRIED

SNPL#9 – 5-16-11

Moved by Susan Hill and seconded by Shirley Bomberry that the Six Nations Public Library Board aims to respect the time Trustees give to the Library. Given the current financial state it is noted that the Library Board members are not compensated at the standard rate of Provincial Library Boards, or the rate of most other Six Nations Boards. Hence forth, the Library Executive will be compensated \$25 per Executive and/or Finance Meeting. Non-executive committees and the duly scheduled Trustee honoraria rates will be reviewed annually to determine when increases are possible. CARRIED

SNPL#10 – 5-16-11

Moved by Helen Hill and seconded by Ron Monture to accept the Other Business as Information. CARRIED

SNPL#11 – 5-16-11

Moved by George Beaver and seconded by Helen Hill to adjourn. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Monday, April 18, 2011** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch
Leona Moses Ron Monture Sabrina Saunders
GUESTS: N/A
ABSENT: Mark Hill
REGRETS: N/A
RECORDER: Sabrina Saunders

SNPL#1 – 4-18-11

Moved by Shirley Bomberry and seconded by Leona Moses to accept the agenda. CARRIED.

SNPL#2 – 4-18-11

Moved by Helen Hill and seconded by Ron Monture to accept the Minutes of March 28, 2011 with amendments. CARRIED

SNPL#3 – 4-18-11

Moved by Susan Hill seconded by Shirley Bomberry to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#4 – 4-18-11

Moved by Susan Hill seconded by Leona Moses to accept Notice to Amend policy C-13: Circulation. CARRIED

SNPL#5 – 4-18-11

Moved by Helen Hill seconded by Ron Monture to accept the Correspondence as Information. CARRIED

SNPL#6 – 4-18-11

Moved by Ron Monture seconded by Helen Hill to accept the Chair's Report as Information. CARRIED

SNPL#7 – 4-18-11

Moved by Helen Hill seconded by Susan Hill to accept the Vice-Chair's Report as Information. CARRIED

SNPL#8 – 4-18-11

Moved by Shirley Bomberry and seconded by George Beaver to accept the Director's and Finance Reports as Information. CARRIED

SNPL#9 – 4-18-11

Moved by Shirley Bomberry and seconded by George Beaver to reauthorize the Signing Officers for 2011-12 Fiscal Year.

The Six Nations Public Library by resolution of the Board, moved by Shirley Bomberry and seconded by George Beaver do hereby resolve that:

1. Six Nations Public Library will continue to do Banking with the Bank of Montreal;
2. Will maintain a Primary chequing account where Sabrina Saunders will prepare all cheques and financial statement and Donald D. Lynch, Ron Monture and B. Helen Hill will act as signing authority with 2 of the 3 signatures required;
3. Will maintain a Bingo chequing account as required by the Six Nations Gaming Commission where Sabrina Saunders will prepare all cheques and financial statement and Donald D. Lynch and B. Helen Hill will act as signing authority with 2 of the 2 signatures required;
4. Will maintain a Fundraising/Capital chequing account where Sabrina Saunders will prepare all cheques and financial statement and Donald D. Lynch, Ron Monture and B. Helen Hill will act as signing authority with 2 of the 3 signatures required;
5. Will open and maintain a Foundation chequing account where Sabrina Saunders will prepare all cheques and financial statement and Donald D. Lynch, Ron Monture and B. Helen Hill will act as signing authority with 2 of the 3 signatures required;
6. Sabrina Saunders has permission to request any information pertaining to the accounts from BMO to conduct financial management of the accounts and SNPL business.

CARRIED
Second Reading Waived

SNPL#10 – 4-18-11

Moved by Leona Moses and seconded by Shirley Bomberry to accept the Other Business as Information. CARRIED

SNPL#11 – 4-18-11

Moved by George Beaver and seconded by Helen Hill to adjourn. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Monday, March 28, 2011** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch
Leona Moses Ron Monture Sabrina Saunders
GUESTS: N/A
REGRETS: Mark Hill
RECORDER: Sabrina Saunders

SNPL#1 – 3-28-11

Moved by Helen Hill and seconded by Susan Hill to accept the agenda with additions. CARRIED.

SNPL#2 – 3-28-11

Moved by Leona Moses and seconded by Ron Monture to accept the Minutes of February 28, 2011 with amendments. CARRIED

SNPL#3 – 3-28-11

Moved by Ron Monture and seconded by Susan Hill to accept the Phase 1 Policies and Plans as a Working Document. CARRIED
Second Reading Waived

SNPL#4 – 3-28-11

Moved by Helen Hill and seconded by Shirley Bomberry to accept the Phase 2 Policies and Plans as Information, with edits made and circulated prior to the April meeting. CARRIED

SNPL#5 – 3-28-11

Moved by Helen Hill and seconded by Leona Moses to accept the Committee Reports as Information. CARRIED

SNPL#6 – 3-28-11

Moved by Ron Monture seconded by Helen Hill to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#7 – 3-28-11

Moved by Susan Hill seconded by Shirley Bomberry to submit a statement to the Canada Revenue Agency stating:

The Six Nations Public Library by resolution of the Board, moved by Susan Hill and seconded by Shirley Bomberry, do hereby resolve that:

1. The Board consists of 8 Trustees of the Board who are full voting members. These include, as of February 28, 2011:
 - a. Donald D. Lynch, Chair
 - b. Ron Monture, Vice-Chair
 - c. George Beaver
 - d. Shirley Bomberry
 - e. B. Helen Hill
 - f. Mark Hill (Six Nations Council Representative—appointed)
 - g. Susan M. Hill
 - h. Leona Moses
2. The ninth member of the Board, according to the governance and by-laws of Six Nations Public Library, is the CEO, Sabrina E Redwing Saunders, who acts as a non-voting member of the Board.
3. Sabrina E Redwing Saunders as CEO is responsible to complete all Canada Revenue Agency reports and remittance on behalf of the Board.
4. Donald D. Lynch, Chair of the Board since November 2007, will sign all correspondence with CRA to update the list of Board of Directors and the RC59 form.

CARRIED
Second Reading Waived

SNPL#8 – 3-28-11

Moved by Ron Monture seconded by Helen Hill to accept the Chair's Report as Information. CARRIED

SNPL#9 – 3-28-11

Moved by Shirley Bomberry and seconded by Helen Hill to accept the Director's and Finance Reports as Information. CARRIED

SNPL#10 – 3-28-11

Moved by Helen Hill and seconded by Leona Moses to accept the Bear Paw Catering as a Vendor of Record for SNPL events. CARRIED
Conflict of Interest Noted and Accepted

SNPL#11 – 3-28-11

Moved by Shirley Bomberry and seconded by George Beaver to accept the Other Business as Information. CARRIED

SNPL#12 – 3-28-11

Moved by George Beaver to adjourn. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Monday, February 28, 2011** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Mark Hill Shirley Bomberry Helen Hill Susan Hill
Donald Lynch Leona Moses Ron Monture Sabrina Saunders
GUESTS: N/A
REGRETS: N/A
RECORDER: Sabrina Saunders

SNPL#1 – 2-28-11

Moved by Susan Hill and seconded by Ron Monture to accept the agenda to be taken out of order. CARRIED.

SNPL#2 – 2-28-11

Moved by Helen Hill and seconded by Shirley Bomberry to accept the Minutes of January 24, 2011 as presented. CARRIED

SNPL#3 – 2-28-11

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Committee Reports as Information. CARRIED

SNPL#4 – 2-28-11

Moved by Leona Moses seconded by Helen Hill to accept the recommendation of the CEO/Director to promote Lindsay Martin to the position of Senior Clerk; to change wages from hourly to salary; and to offer \$29,000, and benefits associated with salary as described within the Six Nations Public Library Employment Policies. CARRIED

SNPL#5 – 2-28-11

Moved by Ron Monture seconded by Shirley Bomberry to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 2-28-11

Moved by Leona Moses seconded by George Beaver to accept the Chair's Report as Information. CARRIED

SNPL#7 – 2-28-11

Moved by Leona Moses seconded by Susan Hill to accept the Vice Chair's Report as Information. CARRIED

SNPL#8 – 2-28-11

Moved by Susan Hill and seconded by Leona Moses to accept the Director's and Finance Reports as Information. CARRIED

SNPL#9 – 2-28-11

Moved by George Beaver and seconded by Susan Hill to accept the Other Business as Information. CARRIED

SNPL#10 – 2-28-11

Moved by George Beaver and seconded by Mark Hill to adjourn. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Monday, January 24, 2011** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

THOSE PRESENT: George Beaver Shirley Bomberry Helen Hill Susan Hill Donald Lynch
Ron Monture Sabrina Saunders
GUESTS: N/A
REGRETS: Six Nations Council: Rep to be assigned
Leona Moses
RECORDER: Sabrina Saunders

SNPL#1 – 1-24-11

Moved by Ron Monture and seconded by Shirley Bomberry to accept the agenda. CARRIED.

SNPL#2 – 1-24-11

Moved by Susan Hill and seconded by Helen Hill to accept the Minutes of November 17, 2010 as presented. CARRIED

SNPL#3 – 1-24-11

Moved by Shirley Bomberry and seconded by George Beaver to accept the Phone/E-mail Poll of November 24, 2010 as presented. CARRIED

SNPL#4 – 1-24-11

Moved by Helen Hill and seconded by George Beaver to accept the Committee Reports as Information. CARRIED

SNPL#5 – 1-24-11

Moved by Shirley Bomberry seconded by Susan Hill to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 1-24-11

Moved by George Beaver seconded by Helen Hill to accept the Correspondence as Information. CARRIED

SNPL#7 – 1-24-11

Moved by Ron Monture seconded by Helen Hill to accept the Chair's Report as Information. CARRIED

SNPL#8 – 1-24-11

Moved by Helen Hill seconded by Susan Hill to accept the Vice Chair's Report as Information. CARRIED

SNPL#9 – 1-24-11

Moved by Susan Hill and seconded by Ron Monture to accept the Director's and Finance Reports as Information. CARRIED

SNPL #10 -- 1-24-11

Moved by Ron Monture and seconded by Shirley Bomberry to contract Meyers Norris Penny to complete the audit of the Six Nations Public Library financials of 2010-2011 at their earliest convenience and prior to the Annual Survey deadline of June 30, 2011. CARRIED

SNPL#11 – 1-24-11

Moved by George Beaver and seconded by Helen Hill to adjourn. CARRIED