



SIX NATIONS PUBLIC LIBRARY, Est. 1966

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2016 BOARD MEETING RESOLUTIONS

January 20, February 17, [March 16th Cancelled], April 20, May 18, June 15, August 10, September 21,
October 19, November 17

JOINT SNPL & FSNPLF MEETINGS

None to Date

IN-CAMERA MEETINGS—See In-Camera

None to Date

PHONE OR E-MAIL POLLS

None to Date

Nov 16 Meeting was postponed to Thursday, Nov 17 due to conflicts.

A Board Meeting of the Six Nations Public Library was held on **Thursday, November 17, 2016** at the Six Nations Public Library Board Room at 4:30 pm. Donald Lynch chaired the meeting.

SNPL#1 – 11-17-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to accept the agenda as amended.
CARRIED

SNPL#2 – 11-17-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Minutes of October 19, 2016 as presented. CARRIED

SNPL#3 – 11-17-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the Motions of Consent as information. CARRIED

SNPL#4 – 11-17-16

Moved by Ron Monture and seconded by Marion MacDonald to accept the Finance Report as presented.
CARRIED

SNPL#5 – 11-17-16

Moved by Helen Miller and seconded by Ron Monture to accept the Business Arising from the Minutes as information. CARRIED

SNPL#6 – 11-17-16

Moved by Barbara-Helen Hill and seconded by Helen Miller to approve the Annual Report with amendments for publication. CARRIED

SNPL#7 – 11-17-16

Moved by Helen Miller and seconded by Shirley Bomberry to accept the New Business as information. CARRIED

SNPL#8 – 11-17-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, October 19, 2016** at the Six Nations Public Library Board Room at 4:30 pm. Donald Lynch chaired the meeting.

SNPL#1 – 10-19-16

Moved by Susan M Hill and seconded by Ron Monture to accept the agenda as presented. CARRIED

SNPL#2 -- 10-19-16

Moved by Shirley Bomberry and seconded by Marion MacDonald to accept the Minutes of September 21, 2016 as presented. CARRIED

SNPL#3 -- 10-19-16

Moved by Ron Monture and seconded by Susan M Hill to accept the Motions of Consent as information. CARRIED

SNPL#4 -- 10-19-16

Moved by Barbara-Helen Hill and seconded by Shirley Bomberry to accept the proposed 2017-18 Budget as the working budget for 2017-18 pending external approvals of grants and operational contributions; and for the CEO to begin applications for proposed funding to Six Nations Elected Council. Second Reading Waived. CARRIED

SNPL#5 -- 10-19-16

Moved by Susan M. Hill and seconded by Marion MacDonald for the CEO to present the comprehensive 2017-18 estimates to Six Nations Elected Council with the contribution request of \$200,000. Second Reading Waived. CARRIED

SNPL#6 -- 10-19-16

Moved by Ron Monture and seconded by Shirley Bomberry to accept the One-Time Salary Supplements to all staff as presented. CARRIED

SNPL#7 -- 10-19-16

Moved by Shirley Bomberry and seconded by Marion MacDonald to accept the Finance Report as presented. CARRIED

SNPL#8 -- 10-19-16

Moved by Shirley Bomberry and seconded by Ron Monture to reauthorize the Foundation Statement, By-Laws and Governance Statements, Patron Services, and Collection Management policy as presented. CARRIED

SNPL#9 -- 10-19-16

Moved by Marion MacDonald and seconded by Ron Monture to amend the following policy statements with amendments.

Human Resources

HR3: Staff Code of Conduct

HR7: Requirements for Employment

HR22: Volunteerism

HR24: Safety, Security & Emergency Preparedness

Operational: Patron Services

OS13: Programming

OS:15 Reference & Information Services

Operational: Collections Management

OC2: Native and Local Collections

OC7: Composition of the Collection

CARRIED

SNPL#10 -- 10-19-16

Moved by Marion MacDonald and seconded by Susan M Hill to accept the CEO Evaluation for 2016 as information, as presented by the CEO Evaluation and Hiring Committee. CARRIED

SNPL#11 -- 10-19-16

Moved by Ron Monture and seconded by Shirley Bomberry to accept the Business Arising from the Minutes as information. CARRIED

SNPL#12 -- 10-19-16

Moved by Susan M Hill and seconded by Ron Monture to appoint Donald D Lynch, Marion MacDonald, and Shirley Bomberry, as well as the CEO to the CEO Evaluation and Hiring Committee for the period of June 2016-June2017. CARRIED

SNPL#13 -- 10-19-16

Moved by Ron Monture and seconded by Susan M Hill to appoint Donald D Lynch, Marion MacDonald, and Shirley Bomberry, as well as the Treasurer to the Finance Committee for the period of June 2016-June2017. CARRIED

SNPL#14 -- 10-19-16

Moved by Marion MacDonald and seconded by Ron Monture to appoint Susan M Hill, Shirley Bomberry, and Barbara-Helen Hill, as well as the CEO to the Policy Development and Review Committee for the period of June 2016-June2017. CARRIED

SNPL#15 -- 10-19-16

Moved by Marion MacDonald and seconded by Ron Monture to elect Donald D Lynch as Chair of the Board for the period of June 2016-June 2017. CARRIED

SNPL#16 -- 10-19-16

Moved by Shirley Bomberry and seconded by Susan M Hill to elect Marion MacDonald as Vice Chair of the Board for the period of June 2016-June 2017. CARRIED

SNPL#17 -- 10-19-16

Moved by Shirley Bomberry and seconded by Susan M Hill to appoint Sabrina Saunders to the Officer positions of Corporate Secretary and Treasurer for the period of June 2016-June 2017. CARRIED

SNPL#18 -- 10-19-16

Moved by Susan M Hill and seconded by Shirley Bomberry to appoint Marion MacDonald as the Six Nations Public Library Representative to the Friends of the SNPL Foundation Board for the period of June 2016-June 2017. CARRIED

SNPL#19 -- 10-19-16

Moved by Marion MacDonald and seconded by Ron Monture to accept the New Business as information. CARRIED

SNPL#20 -- 10-19-16

Moved by Shirley Bomberry and seconded by Ron Monture to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, September 21, 2016** at the Six Nations Public Library Board Room at 4:30 pm. Donald Lynch chaired the meeting.

SNPL#1 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the agenda with amendments. CARRIED

SNPL#2 9-21-16

Moved by Ron Monture and seconded by Marion MacDonald to accept the Minutes of August 10, 2016 as presented. CARRIED

SNPL#3 – 9-21-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 9-21-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Finance Report as Presented. CARRIED

SNPL#5 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 9-21-16

Moved by Marion MacDonald and seconded by Shirley Bomberry to accept the New Business as Information. CARRIED

SNPL#7 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, September 21, 2016** at the Six Nations Public Library Board Room at 4:30 pm. Donald Lynch chaired the meeting.

SNPL#1 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the agenda with amendments. CARRIED

SNPL#2 9-21-16

Moved by Ron Monture and seconded by Marion MacDonald to accept the Minutes of August 10, 2016 as presented. CARRIED

SNPL#3 – 9-21-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 9-21-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Finance Report as Presented. CARRIED

SNPL#5 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 9-21-16

Moved by Marion MacDonald and seconded by Shirley Bomberry to accept the New Business as Information. CARRIED

SNPL#7 – 9-21-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, August 10, 2016** at the Six Nations Public Library Board Room at 6:01 pm. Donald Lynch chaired the meeting.

SNPL#1 – 8-10-16

Moved by Susan M Hill and seconded by Barbara-Helen Hill to accept the agenda. CARRIED

SNPL#2 8-10-16

Moved by Helen Miller and seconded by Barbara-Helen Hill to accept the Minutes of June 15, 2016 as presented. CARRIED

SNPL#3 – 8-10-16

Moved by Barbara-Helen Hill and seconded by Helen Miller to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 8-10-16

Moved by Susan M Hill and seconded by Shirley Bomberry to accept the Finance Report as Presented. CARRIED

SNPL#5 – 8-10-16

Moved by Marion MacDonald and seconded by Helen Miller to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#6 – 8-10-16

Moved by Barbara-Helen Hill and seconded by Shirley Bomberry to accept the New Business as Information. CARRIED

SNPL#7 – 8-10-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, June 15, 2016** at the Six Nations Public Library Board Room at 6:01 pm. Donald Lynch chaired the meeting.

SNPL#1 – 6-15-16

Moved by Susan M Hill and seconded by Barbara-Helen Hill to accept the agenda with additions. CARRIED

SNPL#2 – 6-15-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the Minutes of May 18, 2016 as presented. CARRIED

SNPL#3 – 6-15-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept separation of the Ontario Trillium Foundation Report from the Motions of Consent. CARRIED

SNPL#4 – 6-15-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the Motions of Consent as Information. CARRIED

SNPL#5 – 6-15-16

Moved by Ron Monture and seconded by Marion MacDonald to accept the Finance Report as Presented. CARRIED

SNPL#6 – 6-15-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#7 – 6-15-16

Moved by Ron Monture and seconded by Marion MacDonald to approve submission of the Six Nations Community Development Trust Fund application in the amount of \$25,000 for the Community Train the Trainer Outreach Project. CARRIED

SNPL#8 – 6-15-16

Moved by Marion MacDonald and seconded by Ron Monture to approve submission of the Six Nations of the Grand River Economic Development Trust application in the amount of \$75,000 for the Six Nations Public Library Technology Project. CARRIED

SNPL#9 – 6-15-16

Moved by Barbara-Helen Hill and seconded by Susan M Hill to amend Governance Statement G-07 to accommodate the new content on quorum. CARRIED

Addition G07-S2.4

- 4. It is understood that the Six Nations Elected Council Representative, who is an active Trustee, may not be able to attend regularly due to the myriad of scheduling conflicts and demands upon them. Therefore, this trustee is exempt from sub-section 3 and will include a special consideration in the calculation of quorum as well (See G07-S3).*

Addition G07-S3.4-6

- 4. SNEC appointed Representative sitting as Trustee(s), Trustee(s) Emeritus and Trustees on Leave do not count in minimum composition of the Board (See GO 4, GO6) providing said quorum does not fall below PLA minimum composition requirements.*
- 5. In the event that any SNEC Appointed Representative is not present at a given meeting, his/her seat shall not be included in determining quorum.*
- 6. When the SNEC Appointed Representative and/or a Trustee Emeritus are present, majority rules for voting shall be based on the number of Trustees plus the attending SNEC Appointed Representative/Trustee and/or the Emeritus.*

SNPL#10 – 6-15-16

Moved by Susan M Hill and seconded by Barbara-Helen Hill to accept the New Business as Information. CARRIED

SNPL#11 – 6-15-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, May 18, 2016** at the Six Nations Public Library Board Room at 6:01 pm. Donald Lynch chaired the meeting.

SNPL#1 – 5-18-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the agenda with additions. CARRIED

SNPL#2 – 5-18-16

Moved by Ron Monture and seconded by Barbara-Helen Hill to accept the Minutes of April 20, 2016 as presented. CARRIED

SNPL#3 – 5-18-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 5-18-16

Moved by Ron Monture and seconded by Barbara-Helen Hill to approve the Six Nations Public Library 2016 Statements [audit] completed by MNP LLP as presented. CARRIED

SNPL#5 – 5-18-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the Finance Report as Presented. CARRIED

SNPL#6 – 5-18-16

Moved by Marion MacDonald and seconded by Ron Monture to accept the New Business as Information. CARRIED

SNPL#7 – 5-18-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, April 20, 2016** at the Six Nations Public Library Board Room at 6:01 pm. Donald Lynch chaired the meeting.

SNPL#1 – 4-20-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to accept the agenda as presented. CARRIED

SNPL#2 – 4-20-16

Moved by Ron Monture and seconded by Barbara-Helen Hill to accept the Minutes of February 17, 2016 as presented. CARRIED

SNPL#3 – 4-20-16

Moved by Marion MacDonald and seconded by Shirley Bomberry to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 4-20-16

Moved by Shirley Bomberry and seconded by Barbara-Helen Hill to move the official meeting to every third Wednesday of the month, beginning at 6:00pm. No Regular Board meetings will be held in December, July or August. The Annual Planning Meeting with Open Board Meeting will occur in either July or August of each year with a date to be set and announced to the public. CARRIED

SNPL#5 – 4-20-16

Moved by Shirley Bomberry and seconded by Ron Monture that due to financial constraints, the Extended Health be investigated by the CEO for cancellation; and pending any penalties or fees, cancel at the earliest opportunity. CARRIED

SNPL#6 – 4-20-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to approve the 2016-17 budget with amendments. CARRIED

SNPL#7 – 4-20-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Finance Report as Presented. CARRIED

SNPL#8 – 4-20-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#11 – 4-20-16

Moved by Marion MacDonald and seconded by Barbara-Helen Hill to accept the New Business as Information. CARRIED

SNPL#12 – 4-20-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to adjourn the meeting. CARRIED

The Meeting of **Wednesday, March 16, 2016** was cancelled.

A Board Meeting of the Six Nations Public Library was held on **Wednesday, February 17, 2016** at the Six Nations Public Library Board Room at 5:23 pm. Donald Lynch chaired the meeting.

SNPL#1 – 2-17-16

Moved by Barbara-Helen Hill and seconded by Ron Monture to accept the agenda as presented. CARRIED

SNPL#2 – 2-17-16

Moved by Ron Monture and seconded by Shirley Bomberry to accept the Minutes of January 20, 2016 as presented. CARRIED

SNPL#3 – 2-17-16

Moved by Shirley Bomberry and seconded by Barbara-Helen Hill to accept the Motions of Consent as Information. CARRIED

SNPL#4 – 2-17-16

Moved by Ron Monture and seconded by Barbara-Helen Hill to accept the Finance Report as Information. CARRIED

SNPL#5 – 2-17-16

Moved by Barbara-Helen Hill and seconded by Shirley Bomberry to accept the one-time Cost of Living Payment to be released to all qualifying employees. CARRIED

SNPL#6 – 2-17-16

Moved by Shirley Bomberry and seconded by Barbara-Helen Hill to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#7 – 2-17-16

Moved by Barbara-Helen Hill and seconded by Shirley Bomberry to accept as Information the Friends of the Six Nations Public Library Foundation Quarterly Update. CARRIED

SNPL#8 – 2-17-16

Moved by Shirley Bomberry and seconded by Ron Monture to approve the 2016-17 Contract for Ivy Logan, Naomi Martin, Jennifer Martin, Julie Miller-Clause, and Andrew Toulouse as presented; and Lacey Skye, pending grant support, as presented. CARRIED

SNPL#9 – 2-17-16

Moved by Helen Miller and seconded by Barbara-Helen Hill to accept the New Business as Information. CARRIED

SNPL#10 – 2-17-16

Moved by Barbara-Helen Hill and seconded by Helen Miller to adjourn the meeting. CARRIED

A Board Meeting of the Six Nations Public Library was held on **Wednesday, January 20, 2016** at the Six Nations Public Library Board Room at 5:15 pm. Donald Lynch chaired the meeting.

SNPL#1 – 1-20-16

Moved by Marion MacDonald and seconded by Shirley Bomberry to accept the agenda as amended. CARRIED

SNPL#2 – 1-20-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Minutes of November 11, 2015 as amended. CARRIED

SNPL#3 – 1-20-16

Moved by Shirley Bomberry and seconded by Ron Monture to accept the Minutes of December 19, 2015 as amended. CARRIED

SNPL#4 – 1-20-16

Moved by Susan M. Hill and seconded by Shirley Bomberry to accept the Motions of Consent as Information. CARRIED

SNPL#5 – 1-20-16

Moved by Shirley Bomberry and seconded by Barbara-Helen Hill to accept the Finance Report as Information. CARRIED

SNPL#6 – 1-20-16

Moved by Marion MacDonald and seconded by Susan M Hill to accept the Business Arising from the Minutes as Information. CARRIED

SNPL#7 – 1-20-16

Moved by Susan M Hill and seconded by Shirley Bomberry to approve the contract for Lacey Skye as presented. CARRIED

SNPL#8 – 1-20-16

Moved by Marion MacDonald and seconded by Shirley Bomberry to approve the contract for Naomi Martin as presented. CARRIED

SNPL#9 – 1-20-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to approve the contract for Julie Miller-Clause as presented. CARRIED

SNPL#10 – 1-20-16

Moved by Susan M Hill and seconded by Barbara-Helen Hill to accept the New Business as Information. CARRIED

SNPL#11 – 1-20-16

Moved by Barbara-Helen Hill and seconded by Marion MacDonald to adjourn the meeting. CARRIED